

Franklin Public Library Board of Trustees
August 28, 2006 Minutes

The regularly scheduled meeting of the Franklin Public Library Board of Trustees was held August 28, 2006 in the Sievert Room 9151 W. Loomis Rd. Franklin, WI 53132. The meeting was called to order at 6:00pm by President Dennis McKnight.

Present: Dennis McKnight, Karen Wesener, Don York, Jackie Ignatowski, Shari Wass, Pat Dallmann, Ed Devinger and Library Director Barbara Roark. **Absent:** Penny Woodcock and Alderman Tim Solomon (both excused)

Public Participation and Visitors: None

Minutes: D. York made a motion to approve the minutes of July 24, 2006. E. Devinger seconded. The motion carried.

Circulation Report and Internet Usage: B. Roark reported that July 2006 was the second highest circulation month ever, with June 2006 being the highest. Internet usage still is on the rise.

Finance Committee: S. Wass moved to approve vouchers in the amount of \$7,349.02. J. Ignatowski seconded. The motion carried. The 2007 budget was reviewed and it was agreed to remove the pay phone in the front entrance. The budget was approved as presented.

Personnel Committee: J. Ignatowski motioned the board move into executive session to discuss the Director's annual evaluation/review. S. Wass seconded. A roll call vote was taken and the board moved into executive session at 6:50pm. P. Dallmann moved to move out of executive session S. Wass seconded. The board reconvened in open session at 7:03pm. J. Ignatowski moved according to calculations and based on the Director's salary, we recommend a 3% increase for 2007 to be verified by the Human Resources Department and Alderman Tim Solomon. E. Devinger seconded. The motion carried.

Buildings and Grounds: D. York reported that he is talking with the fire exit alarm representatives about fixing the alarms and what is needed. S. Wass motioned to pay up to \$1100.00 to repair the alarm devices on the doors. D. York seconded. The motion carried.

Foundation Report: D. McKnight reported the Foundation will help pay for additional lighting at the DVD's/Videos/Audio books.

President's Report: No report

Director's Report: B. Roark presented her monthly activity report. She said 973 children registered for Summer Reading this year versus 846 last year. This was the best year ever for summer reading! She met first with the Mayor, City Finance Officer and Dennis McKnight regarding the library budget. Then later the Library Finance Committee and prepared a draft for the board. All professional staff evaluations are done and will be turned over to City Hall-Human Resources. The Madeleine Birthday Party was a big success. It was sponsored by the Friends and Associated Surgical Medical (new to Franklin). **MCFLS Update:** There is a meeting with

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MCFLS on September 18th for Directors and Library Boards to discuss a tentative draft of a new contract. Trustee Training is scheduled for September 23rd at the Milwaukee Public Library—MCFLS offices. **Program Updates:** Interfaith Art Show is finished the end of the month. Tomorrow night there is a Friends sponsored grilling program at Lions Legend Park. The Friends Annual Book Sale is September 7-10th prior to that is setup. RFID phase one should begin in September.

New Business:

Bylaw Revisions: After discussion it was decided to take check signing out of officer duties and put it into appendix under Finance that two people are needed to sign checks and identify the three who are authorized to sign.

Sale of 3M Security Products: B. Roark is negotiating with libraries who might be interested in purchasing our used equipment.

Correspondence: B. Roark read correspondence received from Second Harvest Food Bank thanking the library for collecting food during our Christmas in July Program.

Next Meeting Date: September 25, 2006

Adjournment: D. York moved to adjourn. J. Ignatowski seconded. The motion carried with the meeting adjourning at 7:18pm.